



**MINUTES OF SKI RACING NEW ZEALAND INC BOARD MEETING
HELD AT: SUDIMA AIRPORT HOTEL, CHRISTCHURCH
ON THURSDAY 1 NOVEMBER 2004 at 7.30AM**

1. PRESENT:

Roger Miller
Tony Oxnevad
Wayne Café
Nick Tapper

Sue Bridgwater CEO

2. APOLOGIES:

Apology for lateness from Wayne Cafe

3. CONFIRMATION OF MINUTES:

Board Meeting 24.06.04
Board Meeting 16.09.04
Conference Call 18.10.04

Moved: Oxnevad

Seconded: Café

That the minutes of 24 June, 16 September and 18 October are a true and accurate record.

Carried

The meeting noted its appreciation to Tony Oxnevad for all the work he has done on the Rules Review.

4. MATTERS ARISING

Dryland Training Funding – SB to re-apply to the NZOC to assist with this. Pub Charity funding applications will also be progressed. It was agreed that it is imperative for the programme to continue and grow.

Alpine Director Funding – it was agreed that Tony will speak to Jim and advise him of the financial situation.

A meeting between Miles Davidson, Debbie Matoe (SPARC) and SB is scheduled for later today.

It was agreed an alternative funding source must be secured as soon as possible, in the event that the SPARC application remains unsuccessful.

Applications will be made to the large trusts to fund the AD position.

SB to be provided with a copy of the employment contract for funding purposes.

An application is to be made to Snowvision to assist with the National Coach positions.

It may also be possible to apply for FIS Solidarity funding - SB to progress.

Snowvision - Roger advised that the Memorandum of Understanding has arrived. There does not appear to be clear distinction between the Foundation and the limited Company.

Roger will sign and return to Fiona.

It was agreed that in future SB is to be the point of contact for Fiona for both the athletes and coaches involved.

Roger will discuss the proposed application from SRNZ with Fiona prior to it being submitted.

Roger advised that Barry Maister has suggested that Oceania Ski Racing be set up to include Australia, Fiji etc – this will enable SRNZ to tap into another source of funding through the Oceania Development fund.

Roger to provide contact details to SB.

5. CORRESPONDENCE:

A) Disabled Snowsports

SB tabled the letter from Disabled Snowsports. It was agreed that SB discuss this with Janine Elliott and ascertain what sort of assistance is required from SRNZ.

The CEO contract was discussed

Moved: Miller

Seconded: Oxnevad

That R Miller negotiate the employment contract with Sue Bridgwater

Carried

An e-mail has been received from Jim Davis regarding selection criteria to the JWC, WC and OWG. SB is currently working with the NZOC on OWG selection criteria.

A selection process must be put in place for the Whistler Cup. There are currently 18 athletes interested in competing, and only 10 places.

The selection panel must be advised of this. The selection process must take place as soon as possible. The process can only commence once the 4th National Points list is complete.

SB to co-ordinate the selection process and advise selectors.

Interested parties to be advised of the process and timeframe.

Simon Mills stepped in as a selector on Ian McLean's departure.

SB to confirm with Simon that he is comfortable to continue in this role.

6. FINANCE

The year to date was presented.

Roger asked that in future a brief explanation of the Y to D also be presented.

It was discussed that a change of Auditor will make the completion of the 2004/5 accounts a less complicated process. SB to investigate.

Moved: Miller

Seconded: Oxnevad

That we receive the income and pay the accounts.

Carried

Income	<i>Volkswagen EMD</i>	\$26249.63
	<i>Southland BS</i>	\$3050.00

Accounts	<i>GST</i>	\$3,056.95
	<i>Jenny McLeod</i>	\$2,250.00
	<i>Telecom</i>	\$1,392.74
	<i>nzski.com RS Duncan2003</i>	\$3,375.00
	<i>A Thornton salary</i>	\$4,008.29
	<i>AA Townley Accounts</i>	\$1,035.00
	<i>Academy of Sport SI</i>	\$18,337.50
	<i>PAYE</i>	\$2,816.42
	<i>GST</i>	\$4,565.31
	<i>Coaches Meeting AKL</i>	\$3,603.00
	<i>Asylum Productions (TV)</i>	\$15,000.00

It was agreed that Roger and SB put a budget together until March 2005.

The budget for 2005/6 must also be finalised.

Wayne asked if all the Volkswagen sponsorship funding had been received.

SB advised that the final payment is due at the end of November.

There is also outstanding funding due from Garnier, NZSIF, RS Duncan and SSNZ.

RS Duncan funding is guaranteed for 2005 but not thereafter.

The focus of the Board over the summer will be the funding of the Alpine Director and coaching positions.

Sponsorship for the Mens Team will be actively sought.

7. PLANNING

A) Strategic and Business Plans 2005 onwards

A new Business Plan must be put in place for 2005. SB to progress this, make the obvious changes and circulate to Board members.

The existing Strategic Plan is current until 2006, however it does need updating.

A planning session will be scheduled for the near future.

8. NZOC

- A) WOPP Programme
- B) Olympic Winter Games selection criteria

SB advised that she has spoken to Kereyn Smith of the Academy of Sport. The applications for the WOPP scheme are still being looked at.

The NZOC has requested that some changes are made to the OWG Discretionary Selection Criteria – SB is working on this with Jim Davis.

9. GENERAL

SB raised that the Athlete Agreement needs updating to comply with the new constitution. Tony and Roger will assist with this.

The Athlete Contract will be enforced in future.

Employment Contracts need to be drawn up for the Mens and Womens Team coaches and Team Manager. Job descriptions for these positions must also be finalised.

The FIS Conference is in Budapest in May 2005 –Tony Oxnevad's name to be put forward as the SRNZ representative.

A sub-committee for the **Speed Events** has been formed.

Nick Tapper will head the committee; the other members are David Howden and Bob Beresford.

ALL communication with ski areas etc will come through Nick Tapper.

The sub-committee has met and it has been agreed that David will do an audit of equipment required to run a Super G and Entry level Downhill.

Bob is to create a timeline for all preparations required to run a SG and DH at Mt Hutt in September 2005.

Nick is to contact the ski areas to discuss the feasibility of running such events.

Membership Information

The Handbook was discussed. It was agreed that the format should be updated. It must be available on the SRNZ website.

It was agreed that certain pages are of greater advertising value than others – these will be targeted and advertisers asked if they would like to contribute and advertise on the website as well as the Handbook itself.

It must be produced in hard copy also. Pub Charity funding will be sought to cover the printing costs for next year.

Wayne advised that Volkswagen is keen to have a welcome party for the team athletes on their return from overseas next autumn. Nick is to liase with Dean on the marketing possibilities around this.

It was suggested that the ski wholesalers be approached to sponsor individual SRNZ National Points and FIS events from next season. SB to progress.

The possibility of an association with a prominent NZ hotel chain was also discussed. A link on the SRNZ website as a preferred supplier. SB to progress, having discussed the idea with Tomas Huppert first.

Mens and Womens Team Equipment must be sourced. Wayne to compile a list of all hardware requirements for both teams.

SB to provide a list of existing equipment to Wayne.

The recently secured sponsorship deal with Reliable Racing for gates and gate keys will prove to be invaluable.

The meeting closed at 10.00AM

Next meeting TBC

Signed as a true and correct record:

Chairman: _____

Date: _____